

GOVERNMENT OF MANIPUR
PUBLIC HEALTH ENGINEERING DEPARTMENT

NOTIFICATION

Imphal, Dec. 8, 2016

No.CE/PHE/1-1(NG)/2016/ 2188 : In pursuance of Government of Manipur, Secretariat (PHE) letter No. 3/8/2009-PHE(Pt) dated 1.12.2016, the Public Health engineering department invites application in the prescribed format from the intending candidates for appointment to the following posts on temporary basis through sponsorship of the concerned Employment Exchange offices in Manipur.

| Sl. No. | Name of post | Qualification | Pay Band (RoP 2010) | No. of post | UR | ST | OBC (M) | PWD |
|---------|--|---|-----------------------------------|-------------|----|----|---------|-----|
| 1. | Office Assistant cum Computer Operator | Graduate with completed course on Computer Concept (DOS+Windows+MS Office+Multimedia+Internet) -(CCC) of a recognized institute | PB- Rs.5200-20200 GP - Rs.1900 | 20 | 11 | 6 | 3 | - |
| 2. | Driver | Matriculate/Class-X passed with Driving License valid for the last 3 years. | Rs.5200-20200 GP - Rs.1900 | 10 | 6 | 3 | 1 | - |

2. Method of recruitment:

A. Office Assistant cum Computer Operator

a) Written Test:

- i) 15 marks (30 minutes) – General English.
- ii) 15 marks (30 minutes) – General Knowledge.
- b) 15 marks (30 minutes) - Computer skill test (practical)
- c) 15 marks – Interaction

B. Driver:

a) Written Test:


- i) 15 marks (30 minutes) – General Knowledge
- b) 15 marks – Driving proficiency test and Interaction.

Tentative Timeline for the recruitment:

1. Date of Notification : 8.12.2016
2. Date of requisition from Employment Exchange : 16.12.2016
3. Last date of requisition for Employment Exchange : 28.12.2016
4. Date of issue of Form : 17.12.2016
5. Last date of issue/submission of form : 2.1.2017
6. Date of issue of Admit Card : 6th, 7th & 9th January, 2017
7. Date of written Exam. : 15.1.2017 (venue & time will be notified later)
8. Computer skill test : To be notified later
9. Date of interaction : To be notified later

3. Age limit: Above 18 years and upper age limit shall be 38 years or below as on 2.1.2017 relaxable upto 41 years for OBC category and 43 years for ST/SC for all posts.
4. The number of posts shown above may be increased or decreased according to the requirement.
5. The date and time of the Written Test Examination and interaction may be altered without assigning any reason.
6. Prescribed application form and details can be had either from the office of the Chief Engineer or can be downloaded from the website www.phedmanipur.gov.in

7. Self attested certificates in support of qualification, domicile/residential, scheduled tribe, age proof, etc. and 2 (two) Nos. of recent passport size photographs, should be accompanied while submitting the completed application form and the above certificates, in original, should be produced at the time of interaction.
8. Application Fee: Rs. 500/- for UR & OBC candidates and Rs. 300/- for SC/ST candidates.
9. Interested candidates may apply through respective Employment Exchange offices for sponsoring the above posts.


(H. Sunil Singh)
Chief Engineer, PHED
Govt. of Manipur

Copy to:-

1. The Secretary to Chief Minister, Manipur
2. The PS to Minister (PHE), Manipur.
3. The Addl. Chief Secretary (PHE), Govt. of Manipur.
4. The Addl. Chief Engineer, PHED, Manipur
5. The Director of Information & Public Relations, Govt. of Manipur.
6. The News Editor, AIR Imphal/Doordarshan Kendra, Imphal/ISTV/Impact TV with request to broadcast the Notification as news item for two consecutive days.
7. The Editor, Hueiyen Lanpao, Ereibak, Sangai Express Daily. He/She is requested to publish the Notification for 3 (three) consecutive days and to submit the bill in duplicated to the Chief Engineer, PHE Department, Khuyathong, Imphal for payment.
8. The Executive Engineer, W/S Maintenance-I for issuing of TR receipt.
9. Notice Board
10. File concerned.